



UDDINGSTON HOCKEY CLUB

CONSTITUTION

REVISION F – 1ST MAY 2020

IN PARTNERSHIP WITH:



Douglas Park





Name:

The Club shall be called Uddingston Hockey Club, herein referred to as the 'Club', and will be affiliated to the Scottish Hockey Union.

Address:

The address of the club shall be Uddingston Hockey Club, c/o Uddingston Cricket and Sports Club, Bothwell Castle Policies, Castle Avenue, Uddingston, G71 7HJ or www.uddingstonhockeyclub.co.uk .

Aims and Objectives:

The aims and objectives of the club will be

- To offer coaching and competitive opportunities to men and women within Hockey
- To offer coaching and competitive opportunities to boys and girls within Hockey
- To promote the club within the local community of Lanarkshire, surrounding areas and Hockey
- To provide social activities for members of the club
- To ensure a duty of care to all members of the club
- To encourage participation at any level in Hockey
- To ensure that all present and future members receive fair and equal treatment

Membership:

All members are subject to the constitution of the club and regulations of the Scottish Hockey Union.

Membership is open to all individuals provided they comply with this constitution, bylaws and codes of conduct as adopted by the club.

No person shall be refused membership on the grounds of race, colour, creed, religion, gender, sexual preference, impairment or disability.

Members will be enrolled in one of the following categories

- Senior member
- Intermediate member
- Junior member
- Mini member
- Ordinary member
- Social / Coach member
- Life Associate member

IN PARTNERSHIP WITH:



Douglas Park





All members of the Hockey club shall have entitlement to vote at Hockey Club AGM and EGM's as required.

Membership fees will be fair and equitable to all members, providing no barriers to participation.

Membership fees will be set annually and agreed by the management committee.

Officers of the club:

The club shall elect the following officers at the annual general meeting

- President
- Vice President(s)
- Secretary
- Treasurer
- Match Secretary
- Youth Convenor
- Child Protection Officer / Convenor
- Team Captains

All officers can serve for a maximum of two years in any one position unless directly agreed by management committee.

The committee may co-opt any member to any post not filled at the AGM.

The President, Treasurer and Secretary or other officers as determined by the committee shall be ex-officio Trustees for the club.

Committee:

The club will be managed through the management committee consisting of the identified members of the club.

The management committee will be convened by the Secretary of the club and hold no less than 6 meetings per year.

The quorum, required for business to be agreed, will be no less than half the officers of the club entitled to vote at the meeting. All votes shall be determined by a simple majority.

IN PARTNERSHIP WITH:



Douglas Park





The management committee will be responsible for

- Overseeing the smooth operation of the club
- Ensuring the key activities of the club are organised and delivered
- Planning for the future through Development and Action Plans
- Developing, agreeing and implementing policies and procedures (Child Protection, Volunteering, Discipline, Others)
- Ensuring that funds are raised and well managed
- Providing job descriptions for positions available within the club and assisting with the recruitment of people for these positions
- Communicating with District/National Association
- Appointing sub committees as required to facilitate the operation of the club

Finance:

The club shall have the power to raise money by means of yearly affiliation fees, training and match fees and fines as determined by the management committee annually.

The Financial year will end on 30th April.

All monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club reporting to the management committee.

- Any cheques drawn against club funds must hold the signatures of the treasurer plus one other officer

Annual General Meeting:

The Annual General Meeting (AGM) shall be held each year at a time and place determined by the management committee. It should be held approximately every 12 months, but not longer than 14 months after the date of the previous AGM.

Notice for the AGM must be given to all members no less than 21 days prior to the AGM.

The AGM will

- Confirm minutes from the previous AGM
- Receive reports from the officers of the club as appropriate
- Presentation of annual audited accounts
- Election of officers to the committee

All members have the right to vote at the AGM. All votes shall be by a simple majority.

IN PARTNERSHIP WITH:





The quorum, required for business to be agreed, will be no less than 25% of the members of the club. All votes shall be determined by a simple majority.

The Committee has the right to call an Extraordinary General Meeting (EGM) outside the AGM. The procedures for the EGM will be the same as the AGM.

Amendment to the Constitution:

Amendments can only be made to the constitution at and AGM or EGM.

Policies and Procedures:

Acceptance of membership of the club is a sign of agreement to abide by the constitution, policy's and bylaws of the club at all times. Any breach of this agreement could result in discipline imposed according to the club's discipline policy. The club will maintain the following policies and procedures

- Discipline
- Child Protection
- Appeals
- Code of Conduct

Dissolution:

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership. Upon dissolution of the club, after all club and trustee liabilities have been cleared all financial and material assets shall be distributed to organisations with similar aims and objective's as decided by the management committee.

IN PARTNERSHIP WITH:



Douglas Park





Declaration:

Uddingston Hockey Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Club President:

Signed *Allan McGill*

Date 1st May 2020

Name Allan McGill

Club Secretary:

Signed *Emma Little*

Date 1st May 2020

Name Emma Little

Uddingston Hockey Club
c/o Uddingston Cricket and Sports Club
Bothwell Castle Policies
Castle Avenue
Uddingston
G717H
www.uddingstonhockeyclub.co.uk .

IN PARTNERSHIP WITH:

